CHEM 321: Organic Chemistry  
Winter 2014  
Dr. Bruce Hietbrink

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Lecture: MTWThF 4:00-5:45  
Office hours: MTWThF 2:00-4:00

Exams  
Exam 1: Friday, January 17  
Exam 2: Friday, January 31  
Final exam: Saturday, February 8

Lab  
Your first lab session will be Monday, January 13. Be sure to wear proper clothing (including close-toed shoes), goggles, and bring your lab manual and notebook. Dr. Sametz will be contacting you about pre-lab assignments.

Texts and course materials:  
Organic Chemistry Study Guide/Solutions Manual, Jones & Gingrich  
Molecular models: You are required to have a set of organic molecular models. Any brand is okay. My favorites are the Darling brand models  
CHEM 321-322 Laboratory Manual  
Lab Notebook: Carbonless copy notebook (in bookstore)  
Goggles: You must have an approved pair of safety goggles for the lab!

Material  
This class will cover material from the Jones text starting in chapter 12. Some material from chapter 20 will be included in with chapter 12 material. Depending on how the class timing works out, I may skip chapter 21 and jump straight to chapters 22 and 23, which deal with biologically important molecules. I will let you know before each exam which specific chapters will be covered.

How your grade will be calculated:  
Your grade will be based on the earned percentage out of the total possible points from 2 midterms (150 each)+ final (150) + lab (100) = 550 points.  
A curve may be applied to the final grades: The last time I taught this course the grade scale was approximately:  
A’s > 85 %  
B’s ≥ 75 %  
C’s ≥ 65 %  
D’s ≥ 55 %  
This scale should only be used as a guide. Note a plus/minus grading scale will be used.
REGRADING POLICIES
If you believe that there is an error in the grading of your exam, you may submit it for regarding. The following conditions MUST be met:

1. Regrade requests must be submitted within one week from the date the exams is returned to you.
2. You must include with your exam, a written account of which questions you want regraded, and why (e.g. “addition error”
3. You must sign your name to the written account mentioned above.

IT IS A VIOLATION OF BOTH THIS POLICY AND THE UNIVERSITY OF DELAWARE HONOR CODE TO CHANGE ANSWERS ON YOUR EXAMINATION BEFORE SUBMITTING THE EXAMINATION FOR REGRADING.

Copies of exams are scanned and will be compared with that those resubmitted for a regrade. Students who alter an exam answer and submit it for regrade will be prosecuted through the University of Delaware Office of Student Conduct.

It is strongly recommended that you either refrain from making study notes on your original exam, or to use a different color ink or pencil to delineate your notes from your original answer.

Makeup Exams, should you have an excused absence for an exam, a make-up exam session will be offered. The makeup exam will be different from the general class exam. If you cannot attend the makeup exam session, it will be the instructor’s perogative to issue a makeup exam or to drop the exam and prorate your grade based on the remaining examinations. Non-excused absences from exams will be assigned the grade of zero. You must take the final exam to receive a completed grade for the course.

Sakai
Several things will be posted to the class Sakai site:
- PowerPoint handouts (I suggest you print these out and bring them to class to take notes on)
- Old exams
- Suggested practice problems from the text
- Other handouts and review material